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U. S. DEPARTMENT OF AGRICULTURE
COMMODITY CREDIT CORPORATION
OFFICE OF SUPPLY
WASHINGTON 25, D. C.

Index:
Storage
Ordering

August 7, 1945

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 39.9

"Preparation and Distribution of Vendor Ticket-(Form FDA-601)
in the Regional Shipping and Storage Division

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 40.1

"Preparation and Distribution of Warehouse Ticket - (Form FDA-602)
in the Regional Shipping and Storage Division

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 40.2

"Preparation and Distribution of Reconsignment Ticket - (Form FDA 600)
in the Regional Shipping and Storage Division

SUPPLEMENT NO. 1

The above procedures are hereby supplemented to provide for the following distribution of master ditto tickets by the Shipping Division, Shipping and Storage Branch in Washington, after the master ditto tickets are received from the Regional Shipping and Storage Divisions:

| <u>Shipping and Storage Branch</u> | <u>No. of copies</u> |
|------------------------------------|--------------------------|
| Storage Division | |
| Appropriate Commodity Unit Head | 1 |
| Inventory Control Unit | 1 |
| Shipping Division | |
| Traffic Files | 1 |
| Document Servicing files | 1 |
| Program Management | |
| Reports and Records Section | 1 |

Office of the Treasurer

Supply Program Accounting Division

Inventory Accounting Section

4

Sales Branch (only on tickets covering Cash Sales
to Individuals and Corporations)

Program Services Division

1

* J. A. Senner, Chief, Cargo Control

1

War Shipping Administration

39 Broadway

New York, N. Y.

* Only on tickets where initial FAS letter is:

D, F, J, L, M, N, U, or W

Sufficient copies of this Supplement will be furnished so that one may be attached to each of the affected procedures (Memoranda 39.9, 40.1, and 40.2.) Due to the general applicability of the subject matter one supplement will suffice for all procedures mentioned.

Paragraph IV, C of Shipping and Storage Branch Memoranda 39.9 and 40.2, and Paragraph V C of Shipping and Storage Branch Memorandum 40.1 should be marked "See Supplement No. 1 dated August 7, 1945" when this supplement is inserted in the procedure manual.



Chief, Shipping and Storage Branch

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Whenever tickets may be written in the Regional Shipping and Storage Divisions these advance copies shall be mailed to the Chief, Storage Division, Shipping and Storage Branch, Production and Marketing Administration, United States Department of Agriculture, Washington 25, D. C. Use air mail when ordinary mail service would result in more than one day's delay. A duplicate transmittal memorandum should be prepared listing all advance copies which are being dispatched. The distribution of these advance copies to the Fiscal Branch shall be made by the office of the Chief, Storage Division in the manner outlined in the above paragraph.

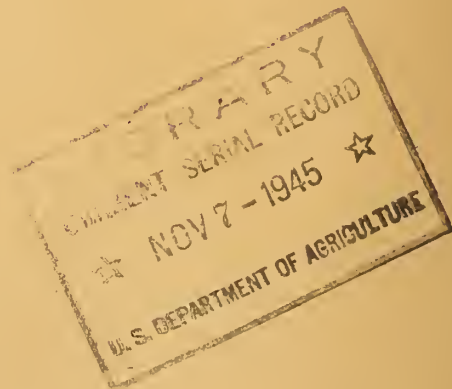
Sufficient copies of this supplement will be furnished so that one may be attached to Shipping and Storage Branch Memoranda 39.9, 40.1, and 40.2. Due to the general applicability of the subject matter one supplement will suffice for all procedures mentioned herein.

This supplement is effective immediately in the Shipping and Storage Branch in Washington and in the Regional Shipping and Storage Divisions as soon as tickets are prepared in those offices.

S. E. Cotnam

S. E. Cotnam, Lt. Colonel, C. E.
Acting Director, Shipping & Storage Branch

Distribution code "A" & "B"



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UNITED STATES DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
WASHINGTON 25, D. C.

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Storage
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October 8, 1945

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 39.9

"Preparation and Distribution of Vendor Ticket - (Form FDA-601) in
the Regional Shipping and Storage Division"

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 40.1

"Preparation and Distribution of Warehouse Ticket - (Form FDA-602)
in the Regional Shipping and Storage Division"

SHIPPING AND STORAGE BRANCH MEMORANDUM NO. 40.2

"Preparation and Distribution of Reconsignment Ticket - (Form FDA-600)
in the Regional Shipping and Storage Division"

SUPPLEMENT NO. 2

The above procedures explain the use, preparation and distribution of order tickets. This supplement pertains to the preparation of these documents.

All persons preparing

| | |
|-----------------------|--------------|
| Vendor Tickets | Form FDA-601 |
| Warehouse Tickets | Form FDA-602 |
| Reconsignment Tickets | Form FDA-600 |

shall insert a sheet of carbon paper and a form which is a duplicate of the master ditto form and designated as "Inventory Accounting copy" in order to provide a carbon copy for the Inventory Accounting Section of the Fiscal Branch. This copy will be in addition to the usual dittoed copies which are distributed to the Fiscal Branch but will serve as advance information to them.

With regard to the Shipping and Storage Branch in Washington, these copies will be called for and receipted for twice daily (11:30 A.M., and 4:30 P.M.) by a representative of Inventory Accounting Section, Fiscal Branch at the office of the Chief of the Storage Division.

Whenever tickets may be written in the Regional Shipping and Storage Divisions these advance copies shall be mailed to the Chief, Storage Division, Shipping and Storage Branch, Production and Marketing Administration, United States Department of Agriculture, Washington 25, D. C. Use air mail when ordinary mail service would result in more than one day's delay. A duplicate transmittal memorandum should be prepared listing all advance copies which are being dispatched. The distribution of these advance copies to the Fiscal Branch shall be made by the office of the Chief, Storage Division in the manner outlined in the above paragraph.

Sufficient copies of this supplement will be furnished so that one may be attached to Shipping and Storage Branch Memoranda 39.9, 40.1, and 40.2. Due to the general applicability of the subject matter one supplement will suffice for all procedures mentioned herein.

This supplement is effective immediately in the Shipping and Storage Branch in Washington and in the Regional Shipping and Storage Divisions as soon as tickets are prepared in those offices.

S. E. Cotnam

S. E. Cotnam, Lt. Colonel, C. E.
Acting Director, Shipping & Storage Branch

Distribution code "A" & "B"



I PURPOSE AND SCOPE

This Instruction prescribes the method for ordering the shipments of all USDA-CCC-owned fresh and processed commodities in the custody of the Shipping and Storage (SS) Branch. It sets forth general instructions to SS field and sub offices or CCC field offices, (hereinafter referred to as field or sub offices) for the preparation and distribution of orders, and specific data requirements for particular types of orders. Included also are instructions concerning the assignment of order symbols and numbers, and provisions for regular reports of all order numbers used within a reporting period.

II GENERAL

A The document used to effect shipments from vendor, warehouse, or processor is "Notice to Deliver, (N/D)", Form SS-107, which is an integral part of each purchase, storage, and processing contract made by the Production and Marketing Administration (PMA), administering agency of the Commodity Credit Corporation (CCC). (Wherever "split" shipments are made, i.e., to two or more consignees on one car shipment, Form SS-107A "Notice to Deliver - Split Shipments" shall be used. See SS Br. Instruction 37.2 entitled "National School Lunch Program".) A separate N/D shall be prepared for each

- (1) Purchase, storage, or processing contract
- (2) FOB point (Vendor N/D only)
- (3) Consignee
- (4) Commodity (General)
- (5) Loading point

Each N/D must be manually signed by the person authorized to sign, as described in Par. V. Specific shipping authorizations and instructions for delivering commodities purchased, stored, or processed for the CCC are provided within Form SS-107. There are four types of N/D, namely: Vendor, Warehouse, Processor, and Correction-Cancellation, as explained in Par. V.

1 Vendor N/D is used when commodity is to be shipped from a vendor's plant.

2 Warehouse N/D is used when commodity is to be shipped from a warehouse.

3 Processor N/D is used when commodity is to be shipped from a processor's plant.

(II)

4 Correction-Cancellation N/D is used wherever any correction or cancellation of information is needed on a Vendor, Warehouse, or Processor N/D previously issued, and the full title of this type N/D is either Vendor N/D Corr-Canc., Warehouse N/D Corr-Canc., or Processor N/D Corr-Canc.

B The document used to confirm a diversion of shipment en route or at destination, or to effect a reconsignment to storage, is "Reconsignment (R/C) Order," Form FDA-300. (See Par. VI.)

C The document used wherever it may be necessary to effect an upward adjustment of a weight quantity of a commodity in a given warehouse is "Inventory Adjustment (Inv. Adj.) Order." (See Par. VII.)

D The document used wherever downward quantitative adjustments for outbound shipments from warehouses may be necessary is "Warehouse Exception Report," Form SS-53. (See Par. VII.)

III ORDER SYMBOLS AND NUMBER

Each N/D, R/C Order, and Inv. Adj. Order shall contain an order number which is a positive means of identifying a shipment. The component parts of an order number are: (1) the alphabetic symbols which identify the (a) type of movement, (b) program of ownership, (c) program use and (d) final destination, (see Par. VIII); (2) the numerals immediately following the alphabetic symbols, which are issued in numerical sequence for transaction control purposes, the serial letter suffix signifying the fiscal year, (see Par. IX); and (3) the sub number which is the numerical suffix to the order number, e.g., FGLA-30216-C-7 would mean the 7th sub or car on order FGLA-30216-C. Sub numbers start with the numeral "1" and run consecutively, using one number for each carload to be shipped on a given order. Not more than 99 subs shall be used for one order number. When two or more lots of the same commodity are combined in the same car for the same destination, only one sub will be shown for each carload.

IV NOTICE TO DELIVER, FORM SS-107 (SEE EXHIBIT A)

A Description - Notice to Deliver, Form SS-107, is a snapout form consisting of an original and ten copies with carbon inserts.

B Source of Origin - Field offices in charge of the territory where the shipment originates shall prepare the N/D and make distribution in accordance with the requirements set forth in subparagraphs C&D. The office initiating Form SS-107 shall be referred to as the "issuing office."

(IV B)

1 Wherever field offices have delegated billing responsibilities to any of their respective suboffices, then the suboffice having immediate jurisdiction over the shipping point shall prepare and distribute Forms SS-107.

2 Wherever a purchase abstract specifies that shipping instructions shall be sent to a vendor's home office, the field (or sub) office in charge of the territory in which vendor's home office is located shall issue the Notice to Deliver.

C Preparation - Forms SS-107 shall be typewritten. Wherever electric typewriters are installed in issuing offices and available, they should be used in preparing N/D forms. Although legible copies may be obtained with standard typewriters, special care is required in exerting heavier pressure when typing and in frequently cleaning the type so that all copies may be distinct. Information shall be inserted in the spaces provided on Form SS-107 as set forth in Par. V.

D Distribution - Field offices of origin shall mail Form SS-107 by fastest post as follows:

| <u>Form SS-107</u> | <u>To</u> |
|-------------------------|---|
| Original and first copy | - Shipper |
| Second copy | - Area Fiscal Office in charge of territory covering f.o.b. point, or the home office of vendor (when shipping instructions are sent to the home office of a vendor). |
| Third copy | - Program Operations Division 1/, 2/ |
| Fourth copy | - Shipping and Storage Branch, PMA |
| Fifth copy | - U. S. Department of Agriculture Washington 25, D. C. |

1/ Issuing offices shall accumulate all third, fourth and fifth copies of Forms SS-107, FDA-300, and appropriate copies of Inv. Adj. Orders and Forms SS-53 issued during a work day and mail in a single envelope marked "Shipping Documents" addressed:

Program Operations Division
Shipping and Storage Branch, PMA
U. S. Department of Agriculture
Washington 25, D. C.

2/ Pro. O. Div. shall distribute Forms SS-107 as follows:

Third copy - Inv. Acctg. Sec., Pro. O. Div.
Fourth copy - Storage and Distribution Sec., Pro. O. Div.
Fifth copy - to (1) Shipping Div. and (2) Claims Div.
(Claims Div. will file in Document Analysis files.)

(IV D)

- Sixth copy - Suboffice of destination (where applicable).
- Seventh copy - Field office of destination.
- Eighth copy - Army, Navy, or Marine Corps; or FDP Br. Area Office (for shipments against D/O's); or Sales to Commercial Channels (special use).
- Ninth copy - Field office of origin.
- Tenth copy - Suboffice of origin (where applicable).

V USE OF FORM SS-107

A Vendor, Warehouse, Processor N/D - The method of preparing Form SS-107 for a Vendor, Warehouse, or Processor N/D is as follows: 1/

- (1) Vendor N/D - Insert the word "vendor," "warehouse,"
Warehouse N/D - or "processor," whichever is
Processor N/D - applicable, immediately preceding the title Notice to Deliver in the heading of Form SS-107.
- (2) Date - Insert the date on which N/D is being prepared.
- (3) Order Symbols - Assign order symbols in accordance and No. 2/ with instructions in Par. VIII.

Assign as order number the first unused number on the order number control sheet. (See Par. IX.)

1/ The items identified by numerals within parentheses correspond to similarly numbered spaces on the sample Form SS-107 attached as Exhibit A of this Instruction.

2/ Wherever order number is stipulated in this Instruction it shall include, in addition to the numerals, the serial letter suffix denoting fiscal year as explained in Par. IX.

(V A)

- (4) FAS No. - Used only on program shipments, and transmitted to field offices as a book teletype message known as "FAS Authorization wire."
- Insert FAS number. Obtain from FAS Authorization wire.
- (5) Requisition No. - Insert Requisition number. Obtain from FAS Authorization wire.
- (6) Sales Contract No. - Used wherever commodities to be shipped are sold by CCC-PMA. Obtain from abstract of Sales Contract and from FAS Authorization wire.
- (7) Name - Vendor N/D
Enter vendor's name
- (8) Address - and address.
Obtain from purchase abstract.
Warehouse N/D
Enter name and address of the warehouse in which commodity is stored. Obtain from storage records.
Processor N/D
Enter name and address of processor. Obtain from processing abstract.
- (9) Pursuant to Contract - Vendor N/D
Enter purchase contract number. Obtain from purchase abstract.
Warehouse N/D
Enter storage contract number. Obtain from inventory records.
Processor N/D
Enter processing contract number. Obtain from processor's abstract.
- (10) Commodity - Enter complete description of commodity, e.g., Non-Fat Dry Milk
Total Net commodity, e.g., Non-Fat Dry Milk
Weight 1/ Roller, Grade A is shown: NFDM,
Roller Grade A.

1/ Total net weight not printed on Form SS-107. (Type this information on same line with Commodity.)

(V A)

- (11) FOB -- Enter name of town or city of the FOB point. For FOB destination deliveries, insert present location as well as FOB destination point.
- (12) Route Via -- Enter the complete routing. Obtain from Shipping Section.
- (13) To Arrive Not Later Than -- Enter the delivery date of destination.
On shipments to program, obtain from FAS Authorization wire,
On shipments to warehouses, Stg. Sec. must determine on basis of knowledge of existing local conditions.
- (14) To be Forwarded- Not Earlier Than -- Insert shipping dates (which must conform with the terms of the contract, and take into consideration: shipper's loading problems, actual running time, necessary allowance for paper work, lighterage and services needed at destination. Obtain from Shipping Sec.
- (15) Not Later Than --
- (16) Sub -- Insert the sub (carload) number.
- (17) Ex Car No. -- Warehouse N/D
Insert the number of car in which commodity was delivered to the warehouse.
- (18) Lot No. Contract No. -- Warehouse N/D
Insert the lot number assigned by warehouseman when commodity was placed in storage. Insert purchase contract number where available.
- (19) Commodity Code -- Insert the commodity code.
Vendor N/D
Obtain from purchase abstract.
Warehouse N/D
Obtain from storage record.

(V A)

Processor N/DObtain from processor
abstract.

- (20) Ex-Order No. - Warehouse N/D
Insert the inbound
order number.
- (21) Units Per Order- Enter number, type, and size
of units.
- (22) Minimum Weight - Enter net weight for each sub
to Ship (carload).
- (23) B/L No. - Enter the bill of lading number
for each car shipped.
- (24) Marking Instructions - Place an "X" mark in checkboxes
provided for specific items of
information required on each
shipping container.
- (25) Consign To - Enter name and address of consignee.
On shipments to program - Obtain
from FAS Authorization wire.
On shipments to warehouse - Storage
Sec. shall consult with Shipping
Sec. as to feasibility of proposed
storage facility from traffic
standpoint as related to intended
ultimate destination of commodity.
- (26) Notify - Insert the name and address of
- (27) At - field or sub office of destination.
- (28) Delivering Carrier - Enter name of delivering carrier
as obtained from Shipping Section.
- (29) Final Destination - Insert the name of town or city to
which commodity is being shipped.
On program shipments the name of
port city will be shown. On
shipments to storage the name of
town or city where warehouse is
located will be shown.
- (30) Remarks - Note: In the event the space
available for remarks is inadequate
to provide for the insertion of all
data necessary to be incorporated
in the N/D, the issuing office
should have the following statement

(V A (30))

typed in this space: "See attached sheet for remarks," and securely fasten to original and each copy a sheet furnishing all remarks.

Vendor, Warehouse and Processor N/D -
Issuing offices shall type the following in this space on each N/D: "If for any reason shipment cannot be made by above specified date, it is imperative that you notify the undersigned immediately." "Please tack a copy of loading tally in car."

Vendor N/D -
Where a final order (N/D) on a purchase contract order is being issued, it is suggested that the issuing office type the following in this space: "Notice to Vendor: Shipping records indicate this is the final order under this contract. If your records do not agree, please advise the undersigned."

Where shipment is to be made on commercial bill of lading - A
notation to this effect shall be inserted in this space. Also add as note to shipper:
"Show on commercial bill of lading that original and 2 copies of freight bill shall be submitted by originating carrier to (insert name and address of field office covering origin point of shipment.)"

Wherever a previous shipment was made on other than Government b/l,
note how shipment was effected.
For example: "Shipped by commercial b/l" or; "Delivered to shipside by truck, no Gov't. b/l used."

In instances involving a transfer of tonnage or guaranteed balance

(V A (30))

weight as provided in the terms of a purchase contract, issuing offices shall furnish in this space complete inbound transit reference to be inserted on the b/1 by shipper.

The Remarks space is especially intended for use wherever a Corr-Canc. N/D is prepared.

(31) City and State - Enter the address of issuing of Issuing Office office.

(32) Signature - Where issuing office is a field office, enter name and title of

(33) Title - Chief, or Ass't. Chief, Storage Section. Where issuing office is a suboffice, enter name and title of Chief, Suboffice.

NOTE - THE ORIGINAL AND FIRST COPY OF EACH SET OF FORM SS-107 SHALL BE MANUALLY SIGNED.

B Correction-Cancellation N/D -

1 Form SS-107 will be prepared for Vendor, Warehouse, or Processor N/D Correction-Cancellation wherever there is:

a A complete cancellation of the original order.

i Vendor N/D shall not be canceled until the field office receives a copy of the amended or canceled contract from the appropriate commodity branch. (See SS Br. Instruction 41.2 entitled "Undelivered Purchase Contract Balances.")

b Any necessity to correct the data reflected on the original N/D, EXCLUDING weight information unless the weight information was erroneously given at the time the original N/D was prepared.

c Any change in the number of subs as previously provided on the order, not affecting the total weight.

2 The same order symbols and number shall be used for the Corr-Canc. N/D as were used in the original Vendor, Warehouse, or Processor N/D.

(V B)

3 Wherever corrections affect only internal (SS Br.) operations, it is unnecessary to send a Corr-Canc. N/D to the shipper. In such instances the issuing office shall furnish only sufficient identifying information within the Form SS-107. In addition to listing the corrections (stating the reasons therefor), items (1), (2), (3), (4), (9), (10), (16), (18), and (19) of Form SS-107 as described in Par. V A shall be furnished.

VI RECONSIGNMENT ORDERS

A Use of Form FDA-300 - Form FDA-300, Reconsignment Order shall be used to confirm the diversion of shipments en route or at destination as previously ordered. Reconsignment (R/C) Orders are also used when it is necessary to reassign to storage all or any part of a shipment shut out from a vessel at an outport. This is a snapout form consisting of an original and five copies with carbon inserts.

B Issuing Office - R/C orders are issued by the destination (field or sub) office (as indicated in the original Vendor, Warehouse, or Processor N/D) in charge of the territory where commodity was previously consigned.

1 Field Purchases - Exceptions to the above are re-consignments effected on field purchases. In such instances field or sub origin offices shall issue Form FDA-300, R/C order. (See SS Br. Instr. 39.2, Rev. 3 entitled "Field Purchase and Distribution Programs.")

C Preparation of Form FDA-300 - Two sets of Form FDA-300, "Reconsignment Order" shall be prepared by the issuing office for each car reconsigned or diverted, in order that sufficient copies may be available for distribution as outlined in subparagraph E.

1 Additions to Form FDA-300 - In order to provide complete documentation information, issuing offices shall have the following additional data typed on each set of R/C orders. Immediately following "New Ticket No. _____" type "Sub ____ of ____ Subs." Immediately following "Old ticket No. _____" type "Sub ____." Directly beneath this latter item type "FAS No. _____." In the space opposite "Chief, Shipping Div." and flush with the left margin type "No. Units, Size, Net Wt., Gross Wt." (See sample Form FDA-300 attached as Exhibit B.)

2 Multiple Car Reconsignment to One Consignee - Wherever a reconsignment involving more than one sub (car) of an original Vendor, Warehouse, or Processor N/D is made

(VI C 2)

to ONE consignee and destination, one R/C order number shall be assigned for the entire number of cars so reconsigned. Therefore, although several Forms FDA-300 may carry the same R/C order number, the "sub ____ of ____ subs" information will, as a part of the order number, serve to identify the specific car of the total number of individual cars reconsigned by the individual Form FDA-300.

a An example of the proper numbering of a R/C order for the first car (sub) of a total number of eight cars reconsigned to storage -- one consignee, one destination -- where the shipment was originally destined for Austria on the U. S. Foreign Relief Program is:

"New Order No. WGUK-12340-C Sub 1 of 8 Subs"

"Old Order No. FGMA-82100-C Sub 1"

D Information Required - The method of indicating information necessary for each R/C order is as follows:

- (1) New Order No. Assign order symbols in
 Sub ____ of ____ Subs - accordance with Par. VIII.

 Assign as order number the
 first unused number on order
 number control sheet. (See
 Par. IX.)

 Assign appropriate sub number.
 (See Par. VI C.)
- (2) Old Order No. - Obtain from bill of lading.
 Sub _____ Enter the sub number which is
 the same sub number as given
 for the particular car in
 the ex-order.
- (3) FAS No. - Used only on diversion to
 program. Obtain from FAS
 Authorization.
- (4) Location and - Enter city and state where
 Date Form FDA-300 is being prepared.
 Enter date of preparation.
- (5) Government B/L 1/ - Enter the bill of lading

1/ If other than Government b/l, strike out the word "Government" and
insert in its place "Commercial."

(VI D (5))

- number for the car being re-consigned or diverted. Obtain from the bill of lading or from Vendor, Warehouse or Processor N/D.
- (6) Issued At - Enter the address (town or city and state) where shipment originated.
- (7) Dated - Enter the date of the initial bill of lading.
- (8) Consignor - Obtain from Vendor,
- (9) Consignee - Warehouse or
- (10) At - Processor N/D, or other available information.
- (11) Route - Enter the complete routing as shown on the original Vendor, Warehouse or Processor N/D.
- (12) Contents - Enter complete commodity name, such as "Dried Fruit-Raisins," as provided in Freight Billing Guide. Also enter commodity code.
- (13) Car Initials - Enter car initials and number. Obtain from bill of
- (14) Number - lading.
- (15) Mr. - Enter name and address of carrier's agent to whom the
- (16) At - request for reconsignment or diversion was made.
- (17) This confirms request of - Enter date and hour when request to consign or
- (18) at _____ M. - divert car was made.
- (19) To consign the above car - Enter name and address of new consignee and agent to be notified. On R/C order where the shipment was originated on commercial bill of lading, type the following

(VI D (19))

note:

"Note to Carrier: Please submit original and 2 copies of reconsignment freight bill to (insert the name and address of the SS or CCC field office to which the initial freight bill was sent by originating carrier), supported by a copy of the R/C order."

- | | |
|--|---|
| (20) Add route | - Enter new route wherever applicable on a reconsignment order. |
| (21) No. units, size, Net weight, Gross weight | - Enter number of units and size, net and gross weights of commodity for car reconsigned. |
| (22) Chief, Shipping Division | - Insert name of issuing officer on original and all copies. <u>Issuing officer shall manually sign original and first copy.</u> |

E Distribution - Form FDA-300 - R/C orders shall be distributed by the issuing office as follows:

- | | |
|-------------|---|
| Original | - Forward to the person (carrier's agent) to whom the request for diversion of shipment was made. (This is a confirmation of a previous request.) |
| First copy | - Carrier's agent with whom order was placed. |
| Second copy | - Chief, Claims Div., Fiscal Branch, PMA, USDA - Washington 25, D. C. |
| Third copy | - Proc. O. Div. 1/, 2/ |
| Fourth copy | - Shipping and Storage Branch, PMA |
| Fifth copy | - U. S. Department of Agriculture Washington 25, D. C. |
| Sixth copy | - Area Fiscal Office in charge of territory where shipment was originally consigned. (Same territory as of office preparing Form FDA-300.) |

1/ See footnote 1, page 3.

2/ See footnote 2, page 3.

(VI E)

- Seventh copy - New field office of destination.
- Eighth copy - New suboffice of destination (where applicable).
- Ninth copy - Office issuing reconsignment.

VII INVENTORY ADJUSTMENT

A Upward Adjustments - Use of Inventory Adjustment Order - Wherever the weight quantity of a commodity shipped from a warehouse is greater than the weight quantity ordered to be shipped, provided the complete lot is ordered; or there are overages found in a warehouse; or miscellaneous commodities such as sweepings, left-overs, etc. are found in a warehouse, provided they cannot be rejected to the warehouseman as outlined in SS Br. Instr. No. 28.1 entitled "Commodities Rejected to Warehousemen" 1/, regardless of whether the former lot or order identity is known, Upward inventory adjustment shall be effected by means of an "Inventory Adjustment (Inv. Adj.) Order."

1 Responsibility of Issuing Office - The field office in charge of the territory in which the particular warehouse is located shall issue the Inv. Adj. Order and assign third and fourth order symbols "JA" to designate an upward inventory adjustment. The issuing office shall make sure that the warehouseman adequately protects the commodity for which an Inv. Adj. Order has been issued until disposition has been effected; and shall also make sure that the warehouseman reports the item(s) on his Warehouse Inventory Report, Form SS-50; and shall verify such information on the field office's operating inventory records.

2 Preparation - Inventory Adjustment Order - Field - Sufficient copies of the Inv. Adj. Order - (see Exhibit C for description of information to be furnished) shall be typed to provide for distribution as indicated in Par. VII A 3. The method of obtaining information necessary for an Inv. Adj. Order is as follows:

To: IAS - Type "To IAS" -
Abbreviation for Inventory
Accounting Section, Pro. O. Div.

1/ SS Br. Instr. No. 28.1 prescribes procedure for rejecting items shipped short from warehouse, or commodities which have become unsuitable for program use due to the warehouseman's negligence.

(VII A 2)

- (1) Inv. Adj. Order - Insert "Inv. Adj. Order" - the abbreviation for Inventory Adjustment Order - to designate the type of order.
- (2) Order Symbols and Number - Assign symbols in accordance with instructions in Par. VIII.

Assign as order number the first unused number on order number control sheet. (See Par. IX.)
- (3) Complete Consignee - Enter name and address of consignee of the inbound shipment.
- (4) Commodity and Type - Enter complete name of commodity and description.
- (5) Commodity Code - Enter commodity code.
- (6) Total Net Weight - Enter total net weight of amount of adjustment item.
- (7) Units - Enter number of units involved in adjustment.
- (8) Delivery Date at Destination - Obtain from Forwarding Notice and Non-Negotiable Receipt, Form SS-154.
- (9) Ex-Order Symbol and Number - Enter the ex-order (inbound) information if available.
- (10) Lot Number - Enter lot number applicable to adjustment item.
- (11) Remarks - Enter any added information which may be necessary to explain the method of adjustment or any possible claim which may be involved for any balances, if any exist.
- (12) Signature - Enter name of chief, issuing office and name of person in charge preparing unit.

(VII A)

3 Distribution - Field - Mail by fastest post to:

Original and one copy- Pro. O. Div.

Shipping & Storage Br., PMA-USDA
Washington 25, D. C. 1/, 2/

1 copy

- Area Fiscal Office in charge
of the territory where the
Inv. Adj. Order is being
prepared. (Same as issuing
office.)

B Downward Adjustments - Use of Warehouse Exception Report -
Warehousemen shall prepare Warehouse Exception Report, Form SS-53 3/
in sextuplicate wherever there are instances where the weight quantity
of an outbound shipment from a warehouse is less than the weight
quantity specified in the Warehouse N/D Form SS-107. An example of
where it would be necessary to prepare a Warehouse Exception Report,
Form SS-53 is:

Quantity remaining in lot in warehouse 50,000#

Warehouse N/D to ship 20,000#

Warehouse shipped 19,000#

Prepare Warehouse Exception Report, Form SS-53 for amount of 1,000# to
show why this lesser quantity was shipped and if it is available in
warehouse for future shipment. (Note: If the amount shipped was
20,000# (as ordered) no Warehouse Exception Report is required.)
Downward quantitative adjustments for outbound shipments from warehouse
inventories shall be effected by means of a Warehouse Exception Report.

1 Responsibility - Origin Office - The origin office
shall police the receipt of Forms SS-53 from warehousemen
based upon the information made available when a warehouseman

1/ See footnote 1, page 3.

2/ IAS, Pro. O. Div. shall retain original and forward the copy to
Claims Division.

3/ Field or sub offices and warehousemen shall construe the last line
of the Notice to Warehousemen at the top of Form SS-53 to read
"with the ordered quantity." Also, item 18 of Form SS-53 shall
be construed as "Explanation of difference in outbound and
ordered quantities."

(VII B 1)

requests that the weight information on the Government bill of lading be changed; reports that the quantity information has been changed by him in accordance with his authority to change the weight quantity shown on the Government bill of lading, when the amount involved does not exceed 2% of the original quantity; or from information developed through a reconciliation of the weight quantity set forth in the Warehouse N/D with the weight quantity shown on the green copy of the Government b/l for the particular shipment. (Where shipment was made by means of commercial bill of lading, this information may be developed through a reconciliation of the weight quantity set forth in the warehouse N/D with the weight quantity shown in the copy of collect night letter or copy of commercial bill of lading.)

2 Warehouse Exception Report - See Exhibit D for a sample of information required to provide for a downward inventory adjustment.

3 Preparation - Warehousemen shall be furnished sufficient quantities of Forms SS-53, Warehouse Exception Reports so that a set of an original and five copies shall be prepared to provide for distribution as outlined in Par. VII B 4. The items of information which warehousemen shall furnish on Forms SS-53 are:

- (1) Warehouse - Insert warehouseman's name and identifying information for the particular warehouse.
- (2) Address of Warehouse - Insert the street, city and state address where warehouse is located.
- (3) Storage Contract No. - Insert the number of the storage contract.
- (4) Storage Lot No. - Insert the lot number assigned to the lot when it was received in the warehouse.
- (5) Name of Consignee - Enter name and address of consignee in appropriate spaces.
- (6) Address of Consignee
- (7) Commodity - Enter the name and description of the commodity.
- (8) Date Shipped - Enter the date on which shipment was made.

(VII B)

- (9) No. & Kind of Unit Shipped - Enter number, kind and size of units shipped.
- (10) Size and Type of Container - Enter size and type of container.
- (11) Ex-Car Initials and Number - Enter the number and initials of car which delivered commodity to warehouse.
- (12) Net Weight in Pounds - Enter the total net weight of the commodity shipped.
- (13) Gross Shipping-Weight in Pounds - Enter the total gross weight, i.e., total net weight plus tare.
- (14) Inbound Order No. - Enter the number of the N/D which moved commodity into the warehouse.
- (15) Outbound B/L No. - Enter the number of the Govt. b/l on which outbound shipment was made.
- (16) Outbound Car Initials & No. - Enter the initials and number of the car in which outbound shipment was made. Obtain from Govt. b/l.
- (17) Outbound Order No. - Insert the number of the Warehouse N/D which ordered commodity from warehouse. Obtain from copy of N/D.
- (18) --- - The exact amount of the unshipped quantity shall be inserted. Also, an explanation of why the shipped quantity is less than the ordered quantity, and a definite statement with respect to whether the unshipped quantity is available in warehouse for future shipment.

(VII B)

4. Distributiona By Warehousemen

Original and - Field or sub office in
three copies charge of territory in which
warehouse is located.

NOTE: Origin office shall
insert on all executed copies
of Form SS-53, seven digits
of the applicable commodity
code. This insertion to be
made in the block with and
following the name of commodity.

Fourth copy - Attached to storage voucher
when it is submitted by ware-
houseman.

Fifth copy - Retained by warehouseman.

b By Origin Office

Original and - Program Operations Division 1/
one copy Shipping & Storage Branch, PMA
U. S. Department of Agriculture
Washington 25, D. C.
with bulk mail in envelope
marked "Shipping Documents"

Copy - To Area Fiscal Office serving
the territory where warehouse
is located.

Copy - Retained by origin office.

VIII DESIGNATION OF ORDER SYMBOLS

A Identification - A component part of each order number is
the four letter alphabetical symbol used as a prefix to the numerals
for the purpose of identifying the type of movement; program or funds
holding title to commodity; and the recipient, or the reason for dis-
posal (where commodity is sold due to its quality condition.)

1 First Letter - This symbol reflects the (1)
(commonly called how and (2) where information
"TYPE OF MOVE") on the disposition of commodity,

1/ Pro. O. Div., immediately upon receipt, shall transmit the original
Form SS-53 to the Claims Div.

(VIII A 1)

i.e. - (1) How Sold -
Cash Sale
FAS Vessel
FOB Origin

(2) Where Moved -
To Warehouse
To Processor
For Diversion

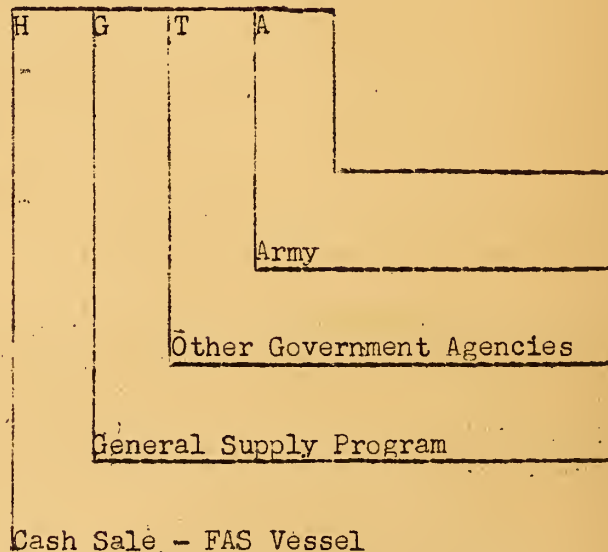
Second Letter
(commonly called
"PROGRAM OF
OWNERSHIP")

- Ownership of Commodity -
Indicated by contract
symbols shown on purchase
abstract and in PMA docket
symbols and numbers. 1/

Third and Fourth
Letters Combined
(commonly referred
to as the "PROGRAM
OF USE.")

- Specific Cash Paying Foreign
Claimant; Relief Agency;
particular reason for dis-
posing of commodity because
of quality condition; or
reason for inventory
adjustment.

Example:



1/ See Exhibit "E" - Key to Symbols Used on PMA Dockets.

(VIII)

B Responsibility -

1 The first, third and fourth order symbols shall be assigned by the Program Operations Division, SS Br. (Washington) except for miscellaneous orders, not covering program shipments, which are initiated by field offices.

2 The second order symbol shall be designated by the field office of origin upon receipt of the FAS Authorization wire. The second order symbol shall be determined from information contained in the purchase abstract and reflected in the contract and PMA Docket symbols.

FIRST LETTEREXPLANATION OF TYPE OF MOVE OR
METHOD OF DISPOSAL

| | |
|---|---|
| A | To be used on domestic shipment orders for (a) loss or damage, (b) samples, (c) condemnations, (d) experimental, (e) donations, and (f) exchange transactions. |
| C | Cash Sale - FOB destination in U. S. |
| F | U. S. Foreign Relief Program; Greek-Turkish Aid Program. |
| H | Cash Sale - FAS Vessel |
| I | Cash Sale - FOB origin |
| K | General Export Program - For use on all movements to Port Storage for program use within approximately 30 days - No FAS number - AND ONLY when specifically authorized by Program Operations Division, SS Br. - Washington. |
| P | To Processor (Used to identify shipments to processors.) |
| T | For Diversion (For shipments moving to a holding or reconsignment point.) |
| U | Export (to be used on shipments not provided by first letter C, H, and F, such as overseas stockpile, Caribbean and Hawaiian Programs). |
| W | To Warehouse (For all shipments consigned to storage, but not to be used on shipments "shut-out" from vessels and placed temporarily in storage for subsequent delivery to shipside). |
| X | For designating shipments of commodities to or in warehouse for: (a) relabeling, (b) repolishing, (c) restrapping, (d) repackaging and similar services. |

| <u>SECOND LETTER</u> | <u>EXPLANATION OF PROGRAM OR FUND-HOLDING TITLE</u> |
|----------------------|--|
| A | Surplus Property Referred by the Army for Disposal. |
| F | General Commodities Purchase Program (GCP). |
| G | General Supply Program (GSP). |
| I | Foreign Procurement Operations (CCC Capital Funds). |
| K | Price Support Program (CCC Capital Funds). |
| L | National School Lunch Program (Appropriated Public Law 396, 79th Congress). |
| M | Section 32 Program. |
| N | Surplus Property Referred by the Navy for Disposal. |
| S | Disposal of Surplus Property (Except as defined in Letters A, N, and W). |
| U | Special Programs (Authorized by PMA Dockets Having "C" as the Second Letter and "U" as the Third Letter of the Docket Symbol - Example: MCU-104a). |
| W | Surplus Property Referred by the War Shipping Administration for Disposal. |

| Cash Paying-Foreign Claimant, Relief Agency or Reason for Disposal | Third | Fourth Letters |
|--|-------|-------------------|
| <u>British</u> | A | |
| Great Britain | A | B |
| British Army Staff | A | D |
| British Bi-Zone (Flour) | A | Z |
| British Bi-Zone (All commodities except flour) | F | Z |
| <u>Other European Countries</u> | B | |
| <u>United Nations</u> | E | |
| United Nations International Children's Emergency Fund Program | E | A |
| Preparatory Commission, International Refugee Organization, U. N. | E | B |
| <u>Inventory Adjustment Downward</u> | I | |
| Destruction of Condemned Commodities | I | A |
| Experimental and Sample Shipments | I | B |
| Donation of CCC-Owned Commodities (Under Authorization of Docket LC93a) | I | C |
| Rejection to Carrier | I | D |
| Returned to Vendor | I | E |
| In Transit Losses on Inventory | I | F |
| Inventory Reductions Other | I | G |

| <u>Cash Paying Foreign Claimant, Relief Agency or Reason for Disposal</u> | <u>Third</u> | <u>Fourth</u> |
|---|----------------|---------------|
| | <u>Letters</u> | |
| <u>Inventory Adjustment Upward</u> | J | |
| Inventory Adjustment Upward | J | A |
| <u>Greek-Turkish Aid Program</u> | L | |
| Greece | L | A |
| Turkey | L | B |
| <u>U. S. Foreign Relief Program</u> | M | |
| Austria | M | A |
| China | M | B |
| Greece | M | D |
| Hungary | M | F |
| Italy | M | G |
| Poland | M | H |
| Trieste | M | K |
| <u>National School Lunch Program</u> | N | |
| Domestic | N | A |
| Puerto Rico & Virgin Islands (Caribbean) | N | B |
| Hawaiian | N | C |
| <u>Miscellaneous Claimants</u> | O | |
| Price Support Sales | O | C |
| Loans of Commodity | O | F |
| Puerto Rico & Virgin Islands (Cash Sale Caribbean) | O | G |

| Cash Paying Foreign Claimant, Relief Agency or Reason for Disposal | Third | Fourth Letters |
|---|-------|-------------------|
| <u>Territorial Program</u> | P | |
| Caribbean | P | A |
| Hawaiian | P | B |
| <u>Section 32 Program</u> | R | |
| Relief Domestic | R | A |
| Relief Caribbean | R | B |
| Relief Hawaiian | R | C |
| <u>Sales From PMA Inventory Because</u> | S | |
| Excess (Good or Odd) | S | O |
| Aged | S | P |
| Out of Condition | S | Q |
| Out of Position | S | R |
| Doubtful Condition | S | S |
| <u>USDA - PMA</u> | U | |
| Farm Storage | U | J |
| Commodities Not Earmarked (Storage) | U | K |
| Other Agric. Bureaus | U | N |
| <u>Other Government Agencies</u> | T | |
| Army | T | A |
| Veterans Administration | T | V |
| <u>Army Bi-Zone</u> (All Commodities Except Flour) | Y | Z |
| <u>Army Bi-Zone</u> (Flour) | Z | Z |

IX ASSIGNMENT OF ORDER NUMBERS

A A block of consecutive order numbers, with a serial letter suffix to signify the fiscal year, shall be issued to each field office by the Inventory Accounting Section, Pro. O. Div., SS Br. in Washington. The quantity of numbers assigned will be predicated upon the anticipated volume of business for each field office.

1 In assigning order numbers the Inv. Acctg. Sec., Pro. O. Div. shall prepare a letter to the pertinent field office, advising that a block of numbers from (First number-Serial Letter) to (Last number-Serial Letter) has been charged to that office. A summary record of all blocks of order numbers will be kept by the Inv. Acctg. Sec., Pro. O. Div. showing blocks of numbers and to which office each has been assigned.

2 If a particular field office further reassigns any portion of its block of order numbers to a suboffice within its territorial jurisdiction, the field office making such reassignment shall immediately advise the Inv. Acctg. Sec., Pro. O. Div. by memorandum citing the numbers and the suboffice to which they have been reassigned.

X CONTROL OF USE OF ORDER NUMBERS

A In Field Offices

1 "Order Number Control Sheet", Form CCC-251, shall be maintained in field offices (and in suboffices, wherever authority to issue Notices to Deliver has been delegated to the suboffice(s) by the supervising field office). Designated personnel shall record the numbers on Form CCC-251 as they are received en-block, and shall assign individual order numbers in consecutive sequence as Notices to Deliver (orders) are prepared by order clerks.

a Extreme care will be used to insure that order number assignment is concurrent with preparation of orders.

2 As an order number is assigned, the designated number-control clerk(s) shall complete the entries on Form CCC-251 on the same line and opposite the specific number. The information to be furnished in the various columns is self-explanatory.

3 When required data has been entered on Form CCC-251 the order shall be prepared and distributed in accordance with this Instruction.

(X)

B In Washington

1 "Inventory Accounting Document Register", Form SS-70 shall be maintained by the Inv. Acctg. Sec., Pro. O. Div. to record all order documents as soon as they are received from field offices. Forms SS-70 will be kept in binders by consecutive order number, and as blocks of numbers are assigned, individual entries (one line shall be used for each number) shall be made in consecutive order.

2 As order documents are received in the Inv. Acctg. Sec. they will be recorded on Form SS-70.

XI MONTHLY REPORT OF ORDER NUMBERS ASSIGNED

On the fifth day of each calendar month each field office shall mail to the Inv. Acctg. Sec., Pro. O. Div., SS Br. in Washington a report of the order numbers used through the previous calendar month. Appropriate explanation shall be given for any order numbers which may not have been used and any such unused numbers will be so listed. This report will enable the Inv. Acctg. Sec. to determine whether all documents for which orders have been issued have been received. Appropriate inquiries to field offices shall be made by the Inv. Acctg. Sec. wherever necessary concerning data on these reports.

XII SUPERSEDED INSTRUCTIONS

This Instruction is effective November 24, 1947 and supersedes SS Br. Instruction 39.9, Rev. 1 dated January 29, 1947, as originally written and as subsequently revised or amended by memorandums, teletypes and/or Procedure Notices.

Orders prepared prior to the date of this Instruction will carry order symbols as designated in SS Branch Instruction 39.9, Rev. 1. Subsequent documentation of such orders will likewise bear the previously designated order symbol information.

Orders that are prepared to become effective on or after the effective date of this Instruction require the use of the order symbols shown herein on the N/D and on all documentation records.

H. C. Warlick

Form FDA-300
(Superseding FSC-1690)

New Ticket No. (1) Sub of Subs

Old Ticket No. (2) Sub

FAS No. (3)

U. S. DEPARTMENT OF AGRICULTURE
~~WAR FOOD ADMINISTRATION~~
~~OFFICE OF DISTRIBUTION~~
 PRODUCTION AND MARKETING ADMIN.

RECONSIGNMENT ORDER

(4)

194

Government B/L: (5)

Issued At: (6)

Dated: (7)

Consignor: (8)

Consignee: (9)

At: (10)

Route: (11)

Contents: (12)

Car Initials: (13)

No: (14)

Mr.: (15)

At: (16)

This confirms the request of (17) at (18) M.
 (DATE) (HOUR)

to reconsign the above car:

(19)

For export, lighterage free:

Add Route: (20)

Yours truly,

(22)

Chief, Shipping Division

(21) No. Units. Size. Net Wt. Gross Wt.

EXHIBIT C

NY 12/5

To: IAS

- (1) INV. ADJ. ORDER (2) WGUK-12345-C
- (3) USLA, PMA, C/o N.Y. FOREIGN TRADE ZONE
COMPLETE CONSIGNEE
PIER 16, STATEN ISLAND, N.Y.
- (4) FISH LIVER OIL CONCENTRATE(5) 8941300
COMMODITY AND TYPE COMMODITY CODE (SEVEN DIGITS)
- (6) 325# (7) 1 DRUM - 55 GALS.
TOTAL NET WEIGHT UNITS
- (8) UNAVAILABLE (9) UNAVAILABLE
DELIVERY DATE AT DESTINATION EX-ORDER SYMBOLS, NUMBER
- (10) 17575 CRIB 3
LOT NUMBER
- (11) This drum was found "over" in warehouse. No inbound reference
REMARKS
is available.
- (12) VANBOKKELEN/KLEIN

1. The first part of the paper is devoted to a general discussion of the problem.

2. The second part is devoted to a detailed analysis of the results.

3. The third part is devoted to a discussion of the conclusions.

4. The fourth part is devoted to a discussion of the future work.

5. The fifth part is devoted to a discussion of the references.

6. The sixth part is devoted to a discussion of the appendix.

7. The seventh part is devoted to a discussion of the bibliography.

8. The eighth part is devoted to a discussion of the index.

9. The ninth part is devoted to a discussion of the summary.

10. The tenth part is devoted to a discussion of the conclusion.

Form SS-53
7-8-46
Formerly PMA-33

Budget Bureau No. 40-R1837.1.
Approval expires July 31, 1948.

U. S. DEPARTMENT OF AGRICULTURE
PRODUCTION AND MARKETING ADMINISTRATION
SHIPPING AND STORAGE BRANCH

Notice to Warehouseman:

This form to be prepared only where
the outbound quantity does not agree
with the ~~inbound~~ quantity.
ordered

WAREHOUSE EXCEPTION REPORT

| | | | |
|---|--------------------------------------|--------------------------------------|---------------------|
| (A) | | (1) WAREHOUSE | |
| To: PRODUCTION AND MARKETING ADMINISTRATION Shipping and Storage Branch 317 Fidelity Building Dallas 2, Texas | | Southern Warehouse Corp. | |
| | | (2) ADDRESS OF WAREHOUSE | |
| | | 4410 Clinton Dr., Houston, Texas | |
| | | (3) STORAGE CONTRACT No. | (4) STORAGE LOT No. |
| | | A5cm(FW)407 | H-233 |
| (5) NAME OF CONSIGNEE | | | |
| U. S. Dept. of Agriculture | | | |
| (6) ADDRESS OF CONSIGNEE | | | |
| Galveston Wharves, Galveston, Texas | | | |
| (7) COMMODITY | | (8) DATE SHIPPED | |
| Milled Rice | | 11/20/47 | |
| (9) No. AND KIND OF UNIT SHIPPED | (10) SIZE AND TYPE OF CONTAINER | (11) EX-CAR INITIALS AND No. | |
| 996 bags US #6 Fortuna | 100# Bags | NH-33443 | |
| (12) NET WEIGHT IN POUNDS | (13) GROSS SHIPPING WEIGHT IN POUNDS | (14) INBOUND ORDER No. ¹ | |
| | | WGUK-45650-C-2 | |
| (15) OUTBOUND B/L No. | (16) OUTBOUND CAR INITIALS AND No. | (17) OUTBOUND ORDER No. ² | |
| A-544709 | ATSE 128600 | WGUK-45711-C-16 | |
| (18) EXPLANATION OF DIFFERENCE IN OUTBOUND AND INBOUND QUANTITIES: | | | |
| 4 Sacks damaged in warehouse | | | |

THIS IS TO CERTIFY THAT we shipped the above-named commodity as indicated.

(19)

Date Nov. 24, 1947

(20)

J. B. Dow
(Signature)

(21)

Auditor
(Title)

¹ Obtain inbound order number from "Forwarding Notice and Non-Negotiable Receipt" or B/L.

² Obtain outbound order number from "Notice to Deliver."

KEY TO SYMBOLS USED ON PMA DOCKETS EXHIBIT E (p.1)Explanation of Docket

A docket is the authority to expend Capital Funds of the Commodity Credit Corporation, Section 32 Funds or any special appropriated funds. Docket symbols have been designed to provide information relative to the Fiscal Year, Funds Used for Purchase, Type of Program, and Commodity. There follows a key to PMA Docket Symbols:

First Letter (Fiscal Year)

First letter of a PMA docket symbol indicates the fiscal year in which the program is conducted. When not followed by another letter it ALWAYS denotes that Section 32 Funds are used.

An asterisk (*) in lieu of a first letter indicates a Special Purpose docket (Policy and Procedure) not associated with a particular fiscal year.

| | | |
|-----------|---|------------------|
| (Example) | O | Fiscal Year 1948 |
| | N | Fiscal Year 1947 |
| | M | Fiscal Year 1946 |
| | L | Fiscal Year 1945 |

Second Letter (Funds Used for Purchase)

The second letter of a PMA docket symbol (if one is used) indicates the funds used for the purchase:

| | |
|-------------|--|
| C indicates | Commodity Credit Capital Funds (CCC) |
| L indicates | Appropriated Public Law 396 of the 79th Congress (i.e. NATIONAL SCHOOL LUNCH PROGRAM) |

NOTE: The docket establishing this program is NL 1a. Separate dockets will be prepared for specific purchases.

| | | |
|-----------|----|--|
| (Example) | NC | 1947 Fiscal Year, Capital Funds (CCC) |
| | NL | 1947 Fiscal Year, School Lunch Program |

Third Letter (Type of Program)

The third letter (if one is shown) or symbol, for CCC Program - or the symbol adjacent to the first letter N, indicates the type of program.

| | | |
|-----------|---|---|
| (Example) | L | Loan Program |
| | S | Subsidy Program |
| | I | Imported Commodity, or Commodity Produced outside the United States |
| | U | Special Program Designed Specifically to Meet the Needs of UNRRA, or Other Claimants |
| | D | Disposal Program |
| | - | Purchase Program |

1. The first part of the paper is devoted to a general discussion of the problem of the existence of solutions of the system of equations (1) under the conditions (2). It is shown that the system (1) has a solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

2. In the second part of the paper, the problem of the uniqueness of the solution of the system (1) is considered. It is shown that the system (1) has a unique solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

3. In the third part of the paper, the problem of the stability of the solution of the system (1) is considered. It is shown that the system (1) has a stable solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

4. In the fourth part of the paper, the problem of the asymptotic stability of the solution of the system (1) is considered. It is shown that the system (1) has an asymptotically stable solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

5. In the fifth part of the paper, the problem of the boundedness of the solution of the system (1) is considered. It is shown that the system (1) has a bounded solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

6. In the sixth part of the paper, the problem of the periodicity of the solution of the system (1) is considered. It is shown that the system (1) has a periodic solution if and only if the conditions (2) are satisfied. The proof is given in the form of a theorem.

KEY TO SYMBOLS USED ON PMA DOCKETS EXHIBIT E (p.2)

x Export Program
/ Diversion

NOTE: MC- (MC with hyphen adjacent where used alone indicates Price Support Purchase with CCC Funds.)

Numerals (Commodity)

The numerals following the PMA docket letters and/or symbols identify the commodity.

(Example) 1 School Lunch
 2 Wheat or Wheat Flour
 3 Irish Potatoes
 4 Butter
 5 Fluid Milk

Lower case letters following numerals indicate whether first, second or third program of the particular fiscal year.

(Example) a First Program
 b Second Program
 c Third Program

NOTE: There are exceptions to this. When there are several types of programs on one commodity, the "a" is usually assigned to the first program though not always. The cotton programs furnish an example: M/726 = Cotton for Paper Program: M/72a = Cotton Improvement Planting Seed Program.

Examples of PMA Dockets and Their Meaning:

| | | |
|----------|--|------------------------------------|
| N-3a | 1947 Irish Potato Purchase Program |) Section 32 Funds |
| N/3a | 1947 Irish Potato Diversion Program | |
| Nx3a | 1947 Irish Potato Export Program | |
| LC93a | 1945 Various Commodities (Small lots for Donation Purposes) |) |
| NCL3a | 1947 Irish Potato Loan Program |) |
| NCS23a | Program to make payments to canners on 1944-45 pack canned Grapefruit Juice |) CCC Capital |
| MCU-104a | Purchase of Live Animals for UNRRA on Requisition from UNRRA |) Funds |
| NL-12a | 1947 Dry Skim Milk Purchase |) National School Lunch Program |
| GSP | General Supply Program |) GSP Capital Funds |
| *C 107a | Adjustment of Sale Price of Commodities to Cash Paying Governments to cover Administrative expenses. | |

* * *

